



# Thomas Sumter Academy



## 2024 – 2025 TSA Bus Application

### SHAW Air Force Base

**This completed form must be submitted, along with a \$75 application fee prior to July 31. August 1 the application fee increases to \$100.**

**All applications must be returned by August 10 to the Business Office to ensure your child has a seat on the bus.**

Student's Name (print)		Grade	
Student's Name (print)		Grade	
Student's Name (print)		Grade	
Student's Name (print)		Grade	

Mother		Father	
Work #	Cell #	Work #	Cell #
Home Address		Home #	

Emergency Contact Person:		
Home #	Cell #	Work #

Select either One-Way or Both Ways and place your initials in the appropriate box.

One-Way (AM or PM)

Both Ways (AM and PM)

Please **circle** below to indicate which route and time your child will be riding.

AM	PM	
7:12	3:05	SAFB Community Center
7:15	3:08	BX



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Dear TSA Bus Families,

For the safety and protection of all our 'General' bus riders, we would like for you to list any and all people who might possibly pick up your child from the bus stop. You may list as many or as few people that you approve to do this. Please list the names and relationships below. You may add/delete names as the year progresses by notifying Rob Coursey at [rob.coursey@thomassumter.org](mailto:rob.coursey@thomassumter.org).

Our bus riders will not be released to anyone who is not on your list. If a situation arises when you need someone who is not on your list to pick up your child, you must write a note to the bus driver and provide the name of the person.

Please refer to the transportation section of the student handbook for further information regarding transportation rules and procedures.

The round trip yearly rate is \$450.00 and is \$225.00 one-way. This year, we are implementing a family rate for those families having more than one child riding the bus. The family rate is \$675.00 for round trip riders and \$337.50 for one-way riders.

You may print this form and bring the completed form, along with the application fee to the Business Office.

All forms must be returned by August 10, 2023.

Thank you for cooperating with us in this matter as we protect our Generals in every way we can.

PROUD TO BE A GENERAL!

Best Regards,

*Ben Herod*

Ben Herod  
Head of School

People approved by me to pick up my child(ren) at the TSA bus stop:

Name (Printed)

Relationship to my child


**IF CHANGES TO SERVICE ARE NEEDED, YOU MUST NOTIFY THE BUSINESS OFFICE IN WRITING PRIOR TO THE EFFECTIVE DATE OF CHANGE.**

- Requests for additional bus stops must be submitted in writing and will be reviewed by the Transportation Office.
- Requests must include location and number of riders at the proposed site.



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### TSA Bus Rules

In order to have a safe and efficient transportation system, all concerned parties must work together. Students and parents are requested to study the following rules and regulations governing school bus transportation and to become familiar with them. **They are made for your protection and safety.**

1. Be on time at pick-up stations. The wait at the bus stop is approximately 3 minutes until it departs for the next designated stop. Each bus stops only at its designated stops and will not stop to load riders elsewhere.
2. Seats may be assigned as deemed necessary.
3. No objects may be thrown on the buses or out windows.
4. Entering and exiting the bus are to be done without crowding or pushing others.
5. Arms, elbows, legs, and heads must be kept inside the bus at all times.
6. The emergency door is not to be tampered with unless there is an emergency.
7. Fighting or scuffling on the bus is not permitted.
8. Students must not talk to the driver while the bus is in motion except in emergency situations.
9. Students are not to stand up, change seats, or move about while on the bus.
10. Students must obey the driver completely and promptly.
11. Students must be absolutely quiet when the bus approaches a railroad crossing.
12. Students must sit in their seats, facing forward with feet in front of them at all times.
13. When leaving the bus, students must remain seated until the bus comes to a complete stop. Students in front seats leave the bus first.
14. Buses may not be entered during the school day without permission.
15. Students found guilty of destroying school bus property will be required to pay for damages and are subject to additional disciplinary action which could lead to the loss of riding privileges. (Examples of destroying bus property: damaging or defacing seats, tampering with the emergency door, breaking glass, etc.)
16. Bus misconduct (including improper language) will be reported to school administration for disciplinary action. See student handbook for details.
17. I have read and reviewed the list of bus rules/bus schedule with my child/children. I understand and agree that noncompliance with these rules will result in appropriate discipline action by the Bus Driver and/or Head Master. I further understand that Thomas Sumter Academy will not be responsible for injury sustained while passengers are carried in and/or disembarking to or from vehicles.

I understand the following: A family fee of \$75 is required with the transportation application no later than July 31. August 1 the family fee increases to \$100. All completed applications must be submitted by August 10<sup>th</sup>. For safety reasons and insurance purposes, no child will be allowed to ride the bus without this proper documentation submitted to the Business Office. A monthly charge of \$50 per child will be made for the nine months beginning September 1 and ending May 1 for a student riding both AM & PM. A monthly charge of \$25 per child will be made for the nine months beginning September 1 and ending May 1 for a student riding one way AM or PM. For families with more than one child, a monthly charge of \$ 75.00 will be made for the nine months beginning September 1 and ending May 1 for a student riding both ways. A monthly charge of \$37.50 will be made for the nine months beginning September 1 and ending May 1 for a student riding one way AM or PM. Regular "occasional riders" are charged \$10.00 per trip. Fees are non-refundable and non-transferable.  
**Due to the fluctuation of gas prices, a fuel surcharge may be added in the future if needed.**

When a child is signed up to ride the bus, you will be charged the rate indicated for the remainder of the school year. This ensures your child will always have a seat on the bus. You may cancel riding or sign up to ride anytime during the year. You cannot, however, stop and start riding according to your activity and/or sports schedules. Transportation fees will not be waived, transferred, or refunded.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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